



## TEACHING MINORS AND OBTAINING CLEARANCES

If you choose to make your class/workshop available for students under the age of 18, submittal of clearances is required before the start of your class/workshop.

The clearances process in the state of Pennsylvania can take several weeks, so plan accordingly. Clearances are valid for five years from date of issue. Please see the following websites for more information on what the state and federal requirements are for obtaining your clearances. Instructors who fail to obtain their clearances will unfortunately be forced to cancel their classes.

***Here are the following web pages for instructions and forms. (all 3 are required by law)***

PA CHILD ABUSE CHECK <http://keepkidssafe.pa.gov/resources/clearances/pachildhistory/index.htm>

STATE POLICE CRIMINAL RECORD CHECK <http://keepkidssafe.pa.gov/resources/clearances/pspcrimck/index.htm>

FBI CRIMINAL CLEARANCE/FINGERPRINTS <http://keepkidssafe.pa.gov/resources/clearances/fbifinger/index.htm>